

VILLA SERENA RENTAL UNIT INFORMATION

Unit Address \_\_\_\_\_

OWNER INFORMATION

Owner Name(s) \_\_\_\_\_

Owner Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ Phone (W) \_\_\_\_\_ Phone (C) \_\_\_\_\_

MANAGEMENT COMPANY INFORMATION

Company Name \_\_\_\_\_

Manager's Name \_\_\_\_\_

Company's Address \_\_\_\_\_

Email Address \_\_\_\_\_ Phone No. \_\_\_\_\_

ARTICLE 12 USE RESTRICTIONS:

The use of the Units and the Common Elements shall be in accordance with the following provisions, so long as the Condominium exists:

12.1. Residential Occupancy. Each Unit shall at any time be occupied by only one Family, its servants, and Guests, as a residence and for no other purpose. In no event shall occupancy (other than temporary occupancy by Guests) exceed two (2) persons per bedroom, plus one (1) person per den.

ARTICLE 13 LEASING OF UNITS

13.1. Procedures.

(a) Notice. An Owner intending to lease his Unit must give to the Board of Directors (or its designee) written notice of such intention at least five (5) days to the starting date of the proposed Lease together with the name and address of the proposed Tenant, and other information about the Tenant or the Lease that the Board may reasonably require.

(b) Failure to Give Notice. Any Lease entered into without notice in violation of the above provisions shall, at the option of the Board, be treated as a nullity, and the Board shall have the power to evict the Tenant by summary proceedings without securing consent to such eviction from the Owner.

Owner Acknowledges Association Declarations of Covenants, Conditions and Restrictions and Rules and Regulations Article 12 Use Restrictions: Residential Occupancy and Article 13 Leasing of Units: Procedures.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RENTER INFORMATION

Name(s) on the Lease \_\_\_\_\_

Email Address(s) \_\_\_\_\_

Phone (H) \_\_\_\_\_ Phone (W) \_\_\_\_\_ Phone (C) \_\_\_\_\_

Phone (H) \_\_\_\_\_ Phone (W) \_\_\_\_\_ Phone (C) \_\_\_\_\_

Lease Term: \_\_\_\_\_ months

Lease Commencement Date: \_\_\_\_\_

Lease Expiration Date: \_\_\_\_\_

**VILLA SERENA RENTAL UNIT INFORMATION - continued**

Names of all Individuals who will be residing in the Unit during the term of the Lease and their relation to Tenant(s):

Name (Please Indicate if Adult or Child)	Relation to Tenant(s)

List the Make, Model, and License Plate Number of Tenant(s)' Vehicles:

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ Plate# \_\_\_\_\_ State \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_ Plate# \_\_\_\_\_ State \_\_\_\_\_

**ARTICLE 12 USE RESTRICTIONS:**

12.5 (c) **Vehicles belonging to the Occupant(s) of a Unit shall be required to be kept, parked and stored in the Limited Common Element garage and driveway assigned to that Unit.** However, an Occupant of a Unit may utilize one (1) of the twenty-five (25) specially labeled community parking spaces for his or her temporary use. Temporary use of the aforementioned parking space may not exceed a total of eighteen (18) hours in any one (1) twenty-four (24) hour period. The aforementioned twenty-five (25) community parking spaces shall be utilized on a first come, first serve basis.

**Owner/Lessee Acknowledgement of Association Declarations of Covenants, Conditions and Restrictions and Rules and Regulations ARTICLE 12 USE RESTRICTIONS: Vehicles; Parking.**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Villa Serena Owners Association allows two (2) household pets in the unit.**

Does the Lease allow Pets? \_\_\_\_ Yes \_\_\_\_ No If yes, list the type of breed:

Dog or Cat	Breed

**Lessee(s) Acknowledge Receipt of Association Declarations of Covenants, Conditions and Restrictions and Rules and Regulations and adherence to them.**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**VILLA SERENA RENTAL UNIT INFORMATION - continued**

Was Tenant(s) given a gate code? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please provide the code: \_\_\_\_\_

Was Tenant(s) given a gate opener transponder(s)? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please provide the TR#s on the transponder(s): \_\_\_\_\_; \_\_\_\_\_.

Was Tenant(s) given an Access Card(s) for the Pool and Clubhouse? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please provide the serial numbers on the Access Card(s): \_\_\_\_\_; \_\_\_\_\_.

Please Sign and Date below:

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Owner Signature (if applicable)

\_\_\_\_\_  
Date

Mail information to:

Villa Serena Owners Association, Inc.  
2239 Kings Palace Drive  
Riverview, Florida 33578

or

You may drop the completed form in the metal drop box outside the Clubhouse doors.

or

Email it to [ckelly@ameritechmail.com](mailto:ckelly@ameritechmail.com)