

Villa Serena

**Villa Serena Owners Association, Inc.
Meeting Minutes
May 22, 2019**

The Board of Directors meeting of Villa Serena Owners Association, Inc. (the "Association") was held on May 2, 2019 at the Clubhouse located at 2239 Kings Palace Drive, Riverview, Florida 33578. Carol Stanford called the meeting to order at 6:30 p.m.

Board members in attendance:

Carol Stanford- President
Todd Setter- Vice President
Debbie Caruso- Treasurer
Don Robinson- Secretary

In attendance was Gloria Reed, Community Manager of Ameri-Tech.

A quorum was established and the President welcomed members to the meeting.

The Community Manager gave a status report.

The President gave a landscaping status report.

The floor was opened for members to comment on the agenda items.

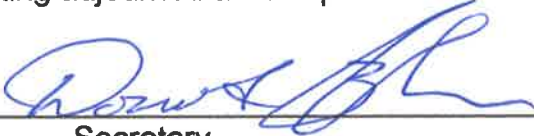
Carol Stanford made a motion to approve an extensive tree trimming contract with ArborTech for \$19,700. The motion was seconded by Todd Setter and passed unanimously.

Carol Stanford made a motion to approve a contract for a Declaration-required roof inspection with Westfall Roofing for \$5,800 with photographs. The motion was seconded by Todd Setter and passed unanimously.

Carol Stanford made a motion to approve a contract with Felten Professional Adjustment Team, LLC in the amount of \$5,500 to conduct a Reserve Study for Villa Serena. The motion was seconded by Don ROBINSON and passed unanimously. The reserve study will be completed after the roof inspection.

A motion to adjourn the meeting was made by Donald Robinson. The motion was seconded by Carol Stanford and passed unanimously. The meeting adjourned at 7:15 p.m.

October 23, 2019
Date


Secretary